



CABINET FOR HEALTH AND FAMILY SERVICES
Department for Aging and Independent Living
Office of the Commissioner

Andy Beshear
Governor

275 East Main Street, 3E-E
Frankfort, KY 40621
502-564-6930
502-564-4595
www.chfs.ky.gov

Eric C. Friedlander
Acting Secretary

Victoria L. Elridge
Commissioner

Date

(Address)

Re: PDS Request for _____(Employee):

Dear _____(Participant):

Due to the state of emergency issued by Governor Andy Beshear on March 6, 2020, the Department for Medicaid Services (DMS) has suspended the Home and Community Based Version (HCB) and Supports for Community Living (SCL) Waivers Participant Directed Services (PDS) requirements for immediate family member, guardian, or legally responsible individual. This means _____ (Employee) can begin providing services on a temporary basis without approval from the Department for Aging and Independent Living (DAIL).

_____ (Employee) is eligible for employment while other employee requirements, such as background checks, are pending and up until the state of emergency has ended. Please note if a background check is returned with a result of substantiation or conviction of past abuse, neglect, exploitation and/or a violent crime, _____ (Employee) ceases to be an eligible employee.

DMS will provide a minimum of a 48 hour notice when the state of emergency suspension is lifted. When the suspension is lifted, individuals will need to obtain approval from DAIL through the normal regulation process should the participant wish to continue using _____ (Employee) as a paid PDS Employee on the HCB or SCL waivers.

A copy of this letter is provided to your service advisor for processing.

Should you have any questions or need additional assistance, you may contact DAIL at (502) 564-6930 or by e-mail at DAIL.pds@ky.gov.